

# First Year Alternative Licensure 10 Day PD Form Roles

## LICENSURE ROLE

### LICENSURE SENDS EMAIL TO PRINCIPAL AND TEACHER

Licensure sends an email to the school principal and teacher with a 10 day form link and pre-service reminder. Email is copied to the BT Support Coordinator.

## LICENSURE ROLE

### AGREEMENT FORMS ARE SIGNED

Licensure meets with the new teacher and agreement forms are signed with the listed requirements, including the 10 day PD requirement.

## BTSP ROLE

### EMAIL REMINDER TO PRINCIPAL AND TEACHER

A detailed 10 Day PD Verification email is sent to the new teacher and the principal from the BT Support Coordinator as a reminder.

## BTSP ROLE

### MODULE ENROLLMENT

The teacher is enrolled in the UCPS Alternative Licensure Canvas course, if appropriate, and may have a 1:1 meeting with their BT Support Coordinator to discuss questions.

\*CTE teachers are enrolled in the CTE New Teacher Career Readiness Canvas course by the CTE department.

## ADMISTRATOR AND TEACHER ROLE

### 5 DAY PRE-SERVICE PD

The school administration and the teacher review the pre-service PD options and decide on a pre-service plan. The teacher completes at least 5 pre-service PD days. A copy of the form with at least 5 days recorded is sent to the BT Support Coordinator

## ADMISTRATOR AND TEACHER ROLE

### COMPLETE 10 DAY FORM

The school administration and the teacher review the PD options and decide on a during service plan capitalizing on the school PD planned for the year. The teacher completes the additional days needed for a total of 10 PD days. A copy of the completed form is sent to the BT Support Coordinator by the due date.

## Alternatively Licensed Teachers

Teachers who have a Permit to Teach, Emergency, Residency, or CTE Restricted license. Teachers who will have to take coursework at the college level as part of their licensure requirements.

## NCSBE Policy LICN-001

**The required 10 days of professional development may be completed through one of the following:**



ALL **10 days** during the **pre service** period.

**OR**

**5 days of pre service** training with a commitment to provide an additional 5 days of professional development throughout the teacher's first year.